

PASADENA INTERMEDIATE SCHOOL BOARD OF TRUSTEES

Minutes

22 September 2021 6:30pm via Google Meets

Meeting Type	Board Meeting started 6.35pm
Karakia	Led by Stacey Morrison
Present	Jonathan Hughes (Principal), Stacey Morrison, Jerome Brown, Issy Coleman, Nick Allan, Tipene Lemon, Richard Green
In attendance	Christine Abercrombie, Donovan Farnham, Mary Pretorius, Keith Ward
Apologies	Nil
Minutes	Jane Riddell

1. Administration Matters

1.3 Declaration of interests	NIL
1.4 Confirmation of minutes	<ul style="list-style-type: none">● Moved; that the Board accepts the minutes of the previous meeting held on 11 August 2021 as true and correct.● JB/IC : Carried
1.5 Correspondence	<ul style="list-style-type: none">● Change in Date for Our Ballot due to COVID emailed Thursday 26 August 2022.● The inwards and outwards correspondence was received and approved.
1.6 Time allocation	<ul style="list-style-type: none">● The MoE requires board members to record and allocate time spent in their capacity as a trustee. Principal excluded. <p>Action: Time Allocation Sheet to be completed at the end of Board meeting.</p>
1.7 Additional agenda items	NIL

2. Regular Review

2.1 Principal's Report	<ul style="list-style-type: none">● Staff received financial support over lockdown, which was well received.● JH noted how well teachers have managed and performed in lockdown.● A satisfactory resolution to the flooring issue has been reached. <p>Conclusion: The Principal's Report was tabled, received and taken as read.</p>
2.2 Finance Report	<ul style="list-style-type: none">● There have been some cost savings due to lockdown. <p>Conclusion: The Finance Report was tabled, received, and taken as read.</p>
2.3 Health & Safety Report	<p>Conclusion: The Health and Safety Report was tabled, received and taken as read.</p>

3. Strategic Decisions

3.1 PLD Plan	<p>Conclusion: The PLD Plan was tabled, received and taken as read.</p>
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3.2 FLE – Self Review	Conclusion: The FLE Self Review was tabled, received and taken as read.
3.3 Remote Learning Survey	<ul style="list-style-type: none"> ● Overall positive feedback from parents re remote learning. Some parents mentioned they are struggling and stressed. Conclusion: The Remote Learning Survey was tabled, received and taken as read.
3.4 Health and Safety - Level 3 Protocols, Student Wellbeing data for the Lockdown Period, wellbeing initiatives for staff and students during lockdown	<ul style="list-style-type: none"> ● There are no Pasadena students attending school in level 3. ● TL queried if there are any families within the school community who are struggling feeding their families. A couple of Pasadena families are being monitored and food packs have been delivered over lockdown. ● Vaccination in schools was discussed. ● Students are finding it difficult to stay motivated due to the extended lockdown but in general they still feel connected with school. ● The counsellor is available for students feeling bored, stressed and/or lonely. ● The Wellbeing Days have been very popular with staff and students. Conclusion: Health and Safety – Level 3 Protocols was tabled, received and taken as read.

4. Emergent Review

4.1	NIL
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5. Policy Review

5.1 NAG 5 – Behaviour Management	Conclusion: NAG 5 – Behaviour Management was tabled, received and taken as read.
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6. Board Requirements

6.1	Nil
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7. Meeting Closure

7.1 Agenda Items for next meeting	<ul style="list-style-type: none"> ● JR absent for 27 October meeting. A replacement has not yet been found for Secretary duties in 2022. JR happy to provide training when required. ● The Quiz night has been postponed to 12 November. Update next meeting.
7.2 CLOSURE and Karakia	7.17pm Karakia led by TL

Note 1: List of correspondence has been emailed with board papers

Stacey Morrison, Chair
Board of Trustees
Pasadena Intermediate School