

PASADENA INTERMEDIATE SCHOOL BOARD OF TRUSTEES

MINUTES

5 AUGUST 2020

6:30PM PASADENA ROOM 6

MEETING TYPE	Board Meeting started 6.30pm. Opened with a karakia from Tinihuia
PRESENT	Jonathan Hughes (Principal), Jerome Brown, Shelly Pathak, Jill Pitches, Tipene Lemon
IN ATTENDANCE	Mary Pretorius, Christine Abercrombie, Donovan Farnham, Keith Ward, Student reps; Gabi, Hannah, Anahera, MJ, Abel, Pace, Kyra, Stanley, Awanui and Tinihuia
APOLOGIES	Mandy Tubman, Richard Green, Stacey Morrison
MINUTES	Jane Riddell, Secretary

1. Administration Matters

1.3 DECLARATION OF INTERESTS	NIL
1.4 CONFIRMATION OF MINUTES	<ul style="list-style-type: none"> Moved; that the Board accepts the minutes of the previous meeting held on 24 June 2020 as true and correct. _JB_/JP_: Carried
1.5 CORRESPONDENCE	<ul style="list-style-type: none"> The inwards and outwards correspondence was received and approved by all.
1.6 ADDITIONAL AGENDA ITEMS	n/a

2. Strategic Review

2.1 UPDATE ON STRATEGIC PLAN	<ul style="list-style-type: none"> Students presented their perspective on the strategies to the Board; Students Strategic Area – Gabi, Hannah, Anahera and MJ – talked about how students are helped with reading, writing, maths, extensions, goal setting and the learning centre. Future Focus strategic Area – Abel and Pace – talked about student agency, debate team, inquiry process, the new classrooms (FLEs) and digital use. Community strategic Area – Kyra and Stanley – talked about Pasadena planting, whitebait connection, extension classes eg jewellery and coding, student council, board games, movie night, roadshow, production and Pasifika club. Bilingual Pathways Strategic Area – Awanui and Tinihuia – talked about learning in the Rumaki, collaboration, transitions, supported learning and peer mentoring. Students mentioned they would like more Maori language games, boys toilets fixed, more food based activities. A game of B.O.T Kahoot was played by all. The Board thanked the students for their speeches and was highly impressed with the confidence and content. It was refreshing for the Board to hear the children’s voice. Keith Ward talked about Future Focus, including remote learning and digital curriculum. Keith thanked the SLT for all their hard work setting up online learning over lockdown, which made it easier for teachers to implement. Mary Pretorius talked about Community initiatives, including peer mentoring, Pasifika Enrichment group, social action, Whitebait Connection, possible market day. Donovan Farnham talked about Bilingual Pathways, including collaboration, use of FLEs, transitioning, supported learners. <p>Conclusion: The Strategic Plan update was tabled, received, and taken as read.</p>
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3. Regular Review

3.1 PRINCIPAL'S REPORT	<ul style="list-style-type: none"> Opening and blessing of the new school buildings scheduled for 14 August at 6.30am. <p>Conclusion: The Principal's Report was tabled, received, and taken as read.</p>
3.2 FINANCE REPORT	<p>Conclusion: The Finance Report was tabled, received, and taken as read.</p>
3.3 HEALTH AND SAFETY	<p>Conclusion: Health and Safety Report was tabled, received, and taken as read.</p>
3.4 PROPERTY REPORT	<ul style="list-style-type: none"> Moved; that the Board agrees to use some of the SIP Funding for renovations to the hall including; relay a new floor, recladding of walls and additional acoustics. As well as new acoustics for the Pasadena Centre and music room. _TL_/JB_: Carried <p>Conclusion: The Property Report was tabled, received, and taken as read.</p>
3.5 ACHIEVEMENT DATA INCLD MAORI AND PASIFIKA DATA	<ul style="list-style-type: none"> Christine Abercrombie covered Student Learning and curriculum expectations. The data continues to show that all students make considerable progress and achieve accelerated learning over a complete 2 year period. Lockdown did not make a significant impact on test results. Accelerated programmes are making a difference to student learning outcomes. Homework Club is popular and beneficial. Google Read and Write will be implemented in learning programmes for supported and dyslexic learners. This is also used at Western Springs College. Working with the Kahui Ako to work on writing outcomes. Rumaki data is tracking along nicely. Interventions in place so no child is left behind. Lockdown highlighted the need for more Te Reo online resources. The Board thanked Christine for the clear and concise data. It is greatly appreciated. The Board's financial contribution to run the Learning Centre is invaluable. Teachers are grateful for the Board classroom resources budgets. <p>Conclusion: The Achievement Data was tabled, received, and taken as read.</p>
3.6 SPECIALIST SUBJECTS REPORT	<p>Conclusion: The Specialists Subjects Report was tabled, received, and taken as read.</p>
3.7 KAHUI AKO REPORT ON STUDENT AGENCY	<p>Conclusion: The Kahui Ako Report on Student Agency was tabled, received, and taken as read.</p>

4. Policy Review

4.1 POLICY REVIEW NAG 3 APPOINTMENT PROCEDURE	<ul style="list-style-type: none"> The review has been undertaken by the Board as part of the self-review procedure.
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5. Emergent Review

5.1 NZTA APPOINTMENT OF DELEGATE FOR ZOOM AGM	<ul style="list-style-type: none"> NZTA Zoom AGM meeting is on 5 September at 10am. Tipene Lemon and Richard Green have offered to be the delegate. Moved; that the Board appoints Tipene Lemon as the Pasadena delegate. _JB_/JP_: Carried
5.2 NZSTA TRUSTEE MID TERM ELECTION RETURNING OFFICER	<ul style="list-style-type: none"> Moved; that the Board appoints CES to run the online mid-term elections. _JP_/TL_: Carried Action: Jono/Thelma to contact CES for a quote.
5.3 OFFICIAL OPENING OF PASADENA 3 SEPT 2020	<ul style="list-style-type: none"> Planning in progress for a low key official opening of the new buildings on 3 September. Jacinda Adern will be present. <p>Action: Board members to add any names of possible invitees to the Google Doc being distributed.</p>

6. Meeting Closure 8.47 pm – Closed with a karakia by Tipene Lemon

6.1 IDENTIFY AGENDA ITEMS FOR NEXT MEETING	<ul style="list-style-type: none">• REMINDER next Board Meeting is TUESDAY 22 September 2020 (as Production on 23/24)• Last Board meetings for 2020 are on Wednesday 28 October and Wednesday 2 December at 6.30pm.
5.2 TIME ALLOCATION	The MoE requires trustees to record and allocate time spent in their capacity as a trustee. Principal excluded. Reminder: Time Allocation Sheet to be completed at the Board meeting or on the Google Drive
NOTE 1:	List of correspondence has been emailed with board papers.

Shelly Pathak – Chair
Jill Pitches – Deputy Chair
Board of Trustees
Pasadena Intermediate School